

Russell County Maintenance Department

1704 4th Street, South Phenix City, Alabama 36869 (334) 384-9948

In accordance with General Act No 217, Special Session 1967, Notice is hereby given that the County Commission for Russell County, Alabama will receive competitive bids for the following:

Russell County Court House Window repair project

BID NUMBER 01-2021 PRE-BID MEETING COUNTY COURTHOUSE ON April 8, 2021 – 9:00AM EST

BIDS TO BE RECEIVED NO LATER THAN 11:00 AM, EST. April 15, 2021.

AWARDING OF BID ANTICIPATED WEEK OF APRIL 21, 2021 BY COMMISSION

All work under this Contract shall meet the applicable material, construction and quality requirements set forth in said bid specs and Alabama Public Works law.

- Each bidder shall be required to submit an invoice that is required for a work order to be issued as to total bid amount and throughout the project until final payment.
- The successful Bidder will furnish all materials, transportation, labor, and equipment necessary to perform the work.
- The successful Bidder shall possess all proper County, State, and Federal Licenses (if applicable) and shall be familiar with and comply with all Federal, State, and Local laws, ordinances, and regulations.
- The Contract shall be valid until its approval and execution.
- Proof of Liability Insurance and Workman's Compensation Insurance shall be submitted before any work is started. The General Liability Insurance shall be at minimum amount of total project and shall indemnify and name the Russell County Commission, Russell County, officers, employees and agents from all suits, actions, or claims of any character brought because of any injury or damages received or sustained by any person, person, or property of any kind on account of the operations of said contractor, or through use of substandard materials, equipment, unsafe practices; or because of any act or omission, neglect, or misconduct of said contractor; or because of any claims or amounts arising or recovered under the Workman's Compensation Act or any other law, ordinance, order or decree.

At the time of contract execution, a performance bond and payment bond are required by law, payable to the Russell County Commission for a minimum of 50% of the total project cost of construction of the Russell County Courthouse window repair Project. The performance and payment bond shall be executed by a surety company duly authorized and qualified to make such bonds in the State of Alabama.

Note: proof of insurance documents is to be submitted along with your bid to the County Commission. Work shall begin within 15 days (about 2 weeks) after contract execution unless otherwise mutually agreed upon between the contractor and the Russell County Commission.

- Test reports and/or material certifications shall be submitted on all materials before final payment of each order issued to the Director of Maintenance for approval.
- A single pay estimate shall be submitted upon completion of all or partial payments.
- Bids must be submitted.
- The County will not be responsible for the security of mailed bids through the United States Postal Service or other postal entities.

- Each bidder must submit a written statement that they are an equal opportunity employer.
- Any substitutes offered must be submitted in detail prior to bid submittal to the Director of Maintenance for approval or nonacceptance otherwise attached specifications apply.
- The right to reject items or materials not of quality or under any provisions of this act is reserved.
- Bids will be received until 11:00 AM, Eastern Time, on APRIL 15, 2020, following which time Bids will be publicly opened in the Russell County Commission Conference Room, located on the second floor of the Russell County Courthouse located at 1000 Broad Street, Phenix City, Alabama, 36867. Once the bid tabulations are reviewed to insure, they meet the criteria set out in the bid letter and attached; all bids will be submitted to the Russell County Commission for their review and approval.
- It is the intention of the Russell County Commission to make a single award to the lowest responsive and responsible bidder(s) meeting the specifications for all items. However, the Count Commission reserves the right to make separate awards for each item if deemed in the best financial interest of the County. The County Commission also recognizes local preference businesses.
- The Russell County Commission reserves the right to reject all bids.
- Signature on the bid must be in ink. Bids made out in pencil will not be accepted. Bids must be notarized. Russell County Commission reserves the right to accept or reject all bids or nay portion thereof.
- No errors will be corrected after the bids are opened. No price shall include State or Federal Excise Taxes. Tax Exemption Certificates furnished upon request. Valid for any other Government Agencies in Russell County, Alabama.
- Contractor will be responsible for placing notice of completion in a paper of general circulation within Russell County.
- PRE-BID MEETING: Director of Maintenance will hold a mandatory walkthrough of the Courthouse on April 8, 2021, at 9:00 AM, Eastern Standard Time. If you or an agent / employee with the contracting business is unable to attend; the contractor / business will not be eligible for A bid submittal; Courthouse window reseal. Also, during the walkthrough the Director of Maintenance will provide a timeline for completion for the Courthouse Roof Project. The Russell County Commission reserves the right to assign \$100.00 a day penalty, if necessary, if the project is not completed in the time specified and agreed to during the walkthrough.

Anticipated approval of Courthouse Window repairs April 21 by the Commission.

Any questions concerning these specifications should be directed to the Director of Maintenance, Leon Watson; or, the County Administrator, Paulette Colbert. (PRIOR TO BID OPENING).

Paulette Colbert, County Administrator Leon Watson, Director of County Building(s) Maintenance
Russell County Commission and Construction

1000 Broad Street c/o Russell County Courthouse

Phenix City, Alabama 36867 1000 Broad Street

334-298-6426 Phenix City, Alabama 36867

Russell County Maintenance Department

- Maintenance is requesting commission to allow advertisement of 1st phase of the Court House window repair project.
- Maintenance will Advertise in the local paper the citizen Starting on 3/25/21 and it will run for three consecutive weeks.
- Mandatory Pre bid walk thru meeting on 4/15/21. @ 9:00am
- Bids to be received no later than 11.00 am Est. 4/22/21.
- Bid opening will follow at 11.15 in the commissions conference room.
- Anticipation of bid Awarding on 5/5/21 at the Russell County Commission Meeting

This is a pre- Budgeted Repair.

Contact information:

All Inquiries can be directed to Leon Watson Jr, Director of Maintenance.

Leon Watson Jr

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